



**NAAC ACCREDITED
GRADE 'B' college**

(CGPA 2.4)



MAHARANA PRATAP GOVERNMENT DEGREE COLLEGE, AMB
DISTT. UNA HIMACHAL PRADESH-177203



PROSPECTUS

2023-24

e-mail : govtcollegeamb@gmail.com

Ph : 01976-260032

Website : www.mpgcamb.com

CONTENTS

Sr. No	Title	Page No.
1.	Introduction of the college	2
2.	College Staff (Faculty wise including non-teaching staff)	2
3.	Information Regarding Admission and Vacation Schedule	4
4.	Admission Rules and Eligibility Conditions for Under Graduate Classes	4
5.	Refusal of Admission	5
6.	Cancellation of Admission	5
7.	Choice Based Credit System (CBCS) for BA/B.Sc./B.Com 1 st students under annual system	5
8.	Admission Rules for Post-Graduate classes	8
9.	Conditions for Migration	8
10.	Admission Fee	8
11.	Absentee & Misc. Fine	10
12.	Leave and Re-admission Rules	10
13.	Annual Prize Distribution Function	10
14.	Mid Term Test and Lecture Attendance Rules	10
15.	Criteria for Continuous Comprehensive Assessment (CCA)	10
16.	Scholarships	11
17.	Library	11
18.	College Magazine " AMBIKA"	11
19.	College Students' Central Association (CSCA)	11
20.	Placement and Career Guidance Cell	11
21.	N.C.C. and N.S.S.	11
22.	Sports	12
23.	Parent-Teacher Association (P.T.A.)	12
24.	Educational/Study Tours	12
25.	Code of Conduct	12
26.	Clubs & Societies	12
27.	Admission Committees	13
28.	Administrative Committees	14
29.	Important Dates and Links	18

1. INTRODUCTION OF THE COLLEGE

Maharana Pratap Government Degree College Amb came into existence on 18th of June 1997 when the Government of Himachal Pradesh took over the erstwhile National College Amb. Established in 1970, The college is situated in the heart of Amb town on the National Highway about 32 Kilometres away from district headquarter on the way to the famous shrine of "Maa Chintpurni". The college is a premier co-educational institute of Himachal Pradesh awarded 'B' grade with CGPA 2.4 by NAAC. The college provides quality education in the field of Science, Arts and Commerce at undergraduate level under RUSA (CBCS) system and two post graduate degree courses, M.A. in English and M.Com. At present there are 2221 students including 793 boys and 1428 girls in the college. Our team of learned experienced and dedicated teachers looks after overall development of the students.

In the present era of cyber revolution, the college is running BCA, BBA & PGDCA programs under self-finance scheme, to provide quality to students at an affordable cost. These programs are governed by Higher Education Institute Society (HEIS) and are affiliated to H.P. University. Students pursue their studies through class room lectures, tutorials, seminars, workshops, multimedia presentations in smart class rooms and computer labs. In addition, guest lectures are delivered by academicians and experts to make students well equipped for future challenges in life. From the last session, two new subjects Sociology and Journalism & Mass Communication are introduced in arts faculty.

The college has a campus area spread over 3.62 acres having well equipped science laboratories, computer and IT labs, a well-stocked library, gymnasium, canteen, girls' common room, well-lighted and ventilated class rooms, water coolers with aqua guards and a well-maintained playground. The college website www.mpgcamb.com provides an insight into working of the college. The campus is under CCTV coverage to provide safe and protective environment to students.

2. COLLEGE STAFF

PRINCIPAL (Officiating) : Mr. Rajesh Kumar, M.A., M.Phil.

FACULTY OF ARTS

DEPARTMENT OF ENGLISH

1. Mr. Sukhdev (Assistant Professor), M.A.
2. Dr. Suruchi Sharma (Assistant Professor), M.A., M.Phil., Ph.D.
3. Ms. Vandna Kaundal (Assistant Professor), M.A.
4. Vacant- Ms. Poonam Sharma, MA., M. Phil. (Filled with Local PTA)
5. Vacant

DEPARTMENT OF HINDI

1. Dr. Kumari Sujata (Assistant Professor), M.A., M.Phil., Ph.D.

DEPARTMENT OF ECONOMICS

1. Mr. Anay Kumar (Assistant Professor), M.A., M. Phil.

DEPARTMENT OF HISTORY

Vacant- Ms. Aruna Rani, M.A., M. Phil. (Filled with Local PTA)

DEPARTMENT OF SANSKRIT

Vacant

DEPARTMENT OF POLITICAL SCIENCE

Vacant Mr. Ram Murti, M.A., M. Phil (Stop Gap Arrangement)

DEPARTMENT OF PHYSICAL EDUCATION

1. Dr. Pawan Kumar Patial, M.A. (Phy. Edu.), Diploma in Sports Coaching-NIS, M.Phil., Ph.D.

DEPARTMENT OF MUSIC

1. Music (V) (Vacant)
2. Music (I) (Vacant) Dr. Richu Kalia, M.A., Ph.D. (Filled with Local PTA)

DEPARTMENT OF Journalism and Mass Communication

1. Dr. Sat Pal (Assistant Professor), M.A., M.Phil., Ph.D.

DEPARTMENT OF Sociology

Mr. Rajesh Kumar (Associate Professor), M.A. (Political Science and Sociology), M. Phil.

FACULTY OF SCIENCE

DEPARTMENT OF PHYSICS

1. Ms. Rekha Sharma (Assistant Professor), M.Sc., M.Phil.
2. Mr. Amit Kumar Sharma (Assistant Professor), M.Sc.
3. Ms. Sureta (Assistant Professor), M.Sc., M.Phil.
4. Dr. Rajneesh Kumar (Assistant Professor) M.Sc., Ph. D

DEPARTMENT OF CHEMISTRY

1. Dr. Krishna Sharma (Assistant Professor) M.Sc., M. Phil., Ph.D.
2. Dr. Godawari (Assistant Professor), M.Sc., M. Phil., Ph.D
3. Vacant

DEPARTMENT OF MATHEMATICS

1. Mr. Ajay Kumar (Assistant Professor), M.Sc., M.Phil.
2. Ms. Preeti (Assistant Professor), M.Sc.
3. Vacant

DEPARTMENT OF ZOOLOGY

1. Dr. Shruti (Assistant Professor), M.Sc., M.Phil., Ph.D.

DEPARTMENT OF BOTANY

1. Dr. Nitin Kumar Sharma (Assistant Professor), M.Sc. (Hons), M.Phil., Ph.D.

DEPARTMENT OF COMPUTER SCIENCE

1. Mr. Anil Verma (Assistant Professor), MCA

FACULTY OF COMMERCE

1. Mr. Jameet Kumar (Assistant Professor), M.Com., M.Phil.
2. Dr. Rajesh Thakur (Assistant Professor), M.Com., M.Phil., Ph.D.

NON-TEACHING STAFF LIBRARY

1. Librarian - Ms. Anita Sharma
2. Mr. Naini Pal - Asstt. Librarian

OFFICE STAFF

1. Sh. Jeet Kumar, Supdt. G-I
2. Sh. Ravinder Verma, Supdt. G-II
3. Sh. Ambrish Kumar, Sr. Asstt.
4. Om Prakash JOA (IT)
5. Vacant -Clerk
6. Vacant -Clerk

LABORATORY STAFF

- | | | | |
|---|-----------------|---|-----|
| 1 | Sh. Vijay Kumar | : | SLA |
| 2 | Vacant | : | SLA |
| 3 | Vacant | : | JLA |
| 4 | Vacant | : | JLA |

5	Vacant	:	JLA
6	Sh. Tarsam Lal	:	LA
7	Sh. Rakesh Kumar	:	LA
8	Sh. Vinod Kumar	:	LA

CLASS IV STAFF

1. Smt. Soma Devi (Peon)
2. Smt. Kamla Devi (Peon)
3. Smt. Bindu Devi (Peon)
4. Vacant (Sweeper)
5. Sh. Gulwant Singh, Chowkidar

3. IMPORTANT INFORMATION REGARDING ADMISSION AND VACATION SCHEDULE

Admission/Vacation/ Examination schedule in respect of Govt/Private/GIA Degree Colleges/ Govt. Sanskrit Colleges affiliated to HPU SPU for the year 2023-24:

Sr. No.	Particulars	Period	Days	Remarks
Admission/ Regular Study Schedule				
1.	Submission of Admission forms for the session	30.06.2023 to 08.07.2023	8 days	
	Display of 1 st Merit List	08.07.2023 at 5.00 PM		
	Fee to be deposited	10.07.2023 to 12.07.2023	03 days	
	Display of 2 nd Merit List	12.07.2023 at 5.00 PM		
	Fee to be deposited	13.07.2023 to 14.07.2023	02 days	
	Orientation of 1st-year students	15.07.2023 to 17.07.2023	02 days	
	Regular teaching	18.07.2023 to 10.11.2023	116 days	
		16.11.2023 to 31.12.2023	46 days	
		06.02.2024 to 31.03.2024	55 days	
		Total Working Days	217 days	
Vacation Schedule				
2.	Summer Vacation	05.06.2023 to 29.06.2023	25 days	
	Diwali Break	11.11.2023 to 15.11.2023	5 days	
	Winter Vacations	01.01.2024 to 04.02.2024	35 days	
		Total Vacation Period	65 days	
Examination/Evaluation Schedule				
3.	Examination	01.04.2024 to 23.05.2024	53 days	

4. ADMISSION RULES/ ELIGIBILITY CONDITIONS FOR UG CLASSES

A student who has passed 10+2 examination or an equivalent course can seek admission in the first year of three-year degree course if he/she fulfils the eligibility conditions given below:

4.1 A candidate seeking admission to the B.A/B.Sc./B.Com. 1st year must have Passed 10+2 Or an equivalent examination of a Board/University with five subjects including English. The students who have passed their +2 examination with vocational subjects are also eligible to seek admission in BA/B.Sc./B.Com/ 1st year, if otherwise eligible.

4.2 The Candidate should not have attained the age of **23** years (boys) and **25** years (Girls) as on **01-07-2023**. A relaxation of 3 years in age limit is applicable to the candidates belonging to SC/ST category.

4.3 Minimum percentage of marks obtained at 10+2 level required for admission is:

- B.A.** (Pass) **33%**
- B.Sc.** (Pass) **45%**
- B.Com** i) (Pass)**45%**

ii) 40% for those who have passed examination under Commerce group at 10+2 level

iii) 33% for the girls.

(Notification No. 4-9/2007-H.P.U. Academic dated 9th April 2007).

5. IMPORTANT NOTE

i) A candidate seeking admission to B.A. 1st year with Mathematics as one of the subjects should have either 45% marks in aggregate or 45% in Mathematics. ii) A relaxation of 5% marks in above eligibility criterion is available to SC/ST candidates. iii) A relaxation of 5% at minimum qualification marks will be given to disabled persons for admission. (Notification No.EDN-H (21) MISC/2003 dated March, 2003). iv) A candidate seeking admission to B.Com. 1st year must have passed Mathematics or Economics as an elective subject at 10+2 level. v)A candidate seeking admission to B.Sc. 1st year must have passed non-medical/medical at 10+2 level respectively. vi) Only clear-cut pass candidates of 10+2 examination from National Institute of open school will be admitted in BA/B. Com/B.Sc. 1styear of three years degree courses as there is no provision of awarding compartment at10+2 level in the NIOS (Notification no. 4-9/2007-H.P.U. Academic dated 2nd January 2004 and 8th April 2005) vi) A candidate seeking admission to B.Sc. 1st year (Computer Applications) must have passed non-medical at 10+2 level.

6. REFUSAL OF ADMISSION

6.1. A candidate who has failed twice in a class in one course/faculty will not be readmitted to the same class/course.

6.2. A candidate who fails in all compulsory and elective subjects shall not be readmitted to same class/course (HPU Hand Book Vol.1 p.34 article 3.4)

6.3. The student who has been expelled or rusticated from any college affiliated to HP University shall not be re-admitted to any course without the prior permission of Vice-Chancellor.

5.4. A Candidate declared RL (UMC) will not be admitted in the college.

5.5. A candidate shall be refused admission if his/her conduct during any previous years in the college has not been satisfactory or he/she was punished or expelled.

5.6. Casual admission in the college will not be allowed to any category of students due to constraint of space in the classrooms or shortage of staff.

5.7. The decision of the Principal shall be final in matter of admissions. He/she has the power to refuse or terminate any admission without assigning any reason or on disciplinary ground.

7. CANCELLATION OF ADMISSION

7.1. Any candidate seeking admission by furnishing false certificates/information or by suppressing any information in respect of age, subject and percentage of marks will be punished with the cancellation of his/her admission and suitable disciplinary/legal action will be taken against him/her.

Note: All the admissions are provisional till the same are confirmed/approved by the H.P.University. The college will not be responsible in case of disapproval of admission by the University.

8. CHOICE BASED CREDIT SYSTEM (CBCS) FOR BA/B.SC./B.COM 1ST STUDENTS UNDER ANNUAL SYSTEM

At the time of admission each student will choose one Core, two Elective and one Ability Enhancement Compulsory Course (AECC) as follow: - Subject combination for B.A./B.Sc./B. Com1stYear: -

Subject	Course Code	Title of the Paper
English Common for B.A./ B.Sc./B.Com.	ENG AECC-104	AECC-2 Writing Skills
Environmental Studies Common for B.A./ B.Sc./B.Com.	ENVS2AECC02	Environmental Science (Compulsory)
English Common for B.A./ B.Com.	ENG CE-101	English-1 Core English (Compulsory)
Hindi Common for B.A./B.Com.	HIND-101	Prayojanmoolak Hindi
Financial Accounting	BC-1.1	Financial Accounting

Business Organization & Management	BC-1.2	Business Organization & Management
Business Law	BC-1.3	Business Law
Business Statistics and Mathematics	BC-1.4	Business Statistics and Mathematics
Chemistry	CHEM-101 TH	Atomic Structures, Bonding, General organic Chemistry and aliphatic hydrocarbons
Chemistry	CHEM-102 TH	States of Matter, Chemical Kinetics and Functional organic Chemistry
Physics	PHY-101 TH	Mechanics
Physics	PHY-102 TH	Electricity and Magnetism
Botany	BOTA-101	Biodiversity (Microbes, Algae, Fungi & Archegoniate)
Botany	BOTA-102	Plants Ecology and Taxonomy
Zoology	ZOOL-101 TH	Animal Diversity
Zoology	ZOOL-102 TH	Comparative Anatomy & Developmental Biology of Vertebrates
Computer Science	COMP-101 TH	Problem Solving Using Computer
Computer Science	COMP-102 TH	Office Automation Tools
Mathematics (Common for B.A./B.Sc.)	MATH-101 TH	Differential Calculus
Mathematics (Common for B.A./B.Sc.)	MATH-102 TH	Differential Equation
English	ENG DSC-102	DSC-1A English Literature-1
English	ENG DSC-103	DSC-1B English Literature-2
Economics	ECONA101	Principles of Micro Economics-I
Economics	ECONA102	Principles of Micro Economics-II
Hindi	HIND-102	Hindi Sahitya Ka Itihass
Hindi	HIND-104	Hindi Bhasha Evam Sampreshan (AECC)
Hindi	HIND-103	Madhya Kaleen Hindi Kavita
History	BA/H1ST0101	History of Indian From the earliest times up to 300 CE
History	BA/H1ST0102	History of India CE 300-1206
Music	MUSA-101	Theory of Indian Music
Music	MUSA-103	Theory of Indian Music & Biographies
Political Science	POLS-101	Introduction to Political Theory
Political Science	POLS-102	Indian Government and Politics
Sanskrit	SKT DSC-101	Sanskrit Kavya
Sanskrit	SKT DSC-102	Sanskrit Gadya Kavya
Physical Education	PED-101 TH	Introduction to Physical Education
Physical Education	PED-102 TH	Olympic Movement and Organization of Tournaments
Sociology	SOC-101 TH	Introduction to Sociology
Sociology	SOC-102 TH	Society in India
Journalism and Mass Communication	BJMC PAC- 101 TH	Principles of Communication

Journalism and Mass Communication	BJMC PAC- 102 TH	Introduction to Radio and Television
--	------------------	--------------------------------------

In addition, each student of B.A. 1st year will take one Core course and one Elective course out of the following combinations mentioned below: -

Core Course	Elective Courses	No of Seats
Core English	One Elective from Economics/ Political Science/ History/Music (I)/ Physical Education / Sociology/ Journalism and Mass Communication	80 (Strictly on 10+2 Merit Bases)
Core Hindi	One Elective from Economics/ Political Science/ History/Music (I)/ Physical Education / Sociology/ Journalism and Mass Communication	80 (Strictly on 10+2 Merit Bases)
Core Economics	One Elective from Political Science/Mathematics/ Music (I)/ Physical Education / Sociology/ Journalism and Mass Communication/ Sanskrit	80 (Strictly on 10+2 Merit Bases)
Core Political Science	One Elective from Economics/ Hindi/ Music (I) / History/ Physical Education / Sociology/ Journalism and Mass Communication / Sanskrit	80 (Strictly on 10+2 Merit Bases)
Core History	One Elective from Hindi/ Music (I) / Political Science / Physical Education / Sociology/ Journalism and Mass Communication / Sanskrit	80 (Strictly on 10+2 Merit Bases)
Core Music	One Elective from Economics/ Political Science/ History/ Physical Education / Sociology/ Journalism and Mass Communication / Sanskrit	80 (Strictly on 10+2 Merit Bases)
Core Mathematics	One Elective Economics / English/ Sanskrit	20 (Strictly on 10+2 Merit Bases)
Core Journalism and Mass Communication	One Elective from Economics/ Political Science/ History/ Physical Education / Sociology /Hindi/ English / Sanskrit	80 (Strictly on 10+2 Merit Bases)

In addition, each student of B.Sc. 1st year will take one Core course and two Elective course out of the following combinations mentioned below: -

Core Course	Elective Courses	No of Seats
Core Mathematics	Physics, Chemistry	80 (Strictly on 10+2 Merit Bases)
Core Physics	Mathematics, Chemistry	80 (Strictly on 10+2 Merit Bases)
Core Chemistry (Non-Medical)	(Mathematics + Physics)	80 (Strictly on 10+2 Merit Bases)
Core Chemistry (Medical)	(Botany+ Zoology)	20 (Strictly on 10+2 Merit Bases)
Core Botany	Zoology, Chemistry	80 (Strictly on 10+2 Merit Bases)
Core Zoology	Botany, Chemistry	80 (Strictly on 10+2 Merit Bases)
Core Computer Science	Physics, Mathematics	40 (Strictly on 10+2 Merit Bases)

Generic Subject Combination for B.A. 3rd Year (Other than Core and Minor)

Core Subject	Generic Choices
English	Political Science/History/ Economics / Physical Education
Political Science	English / Music / Physical Education

Economics	English/ Political Science / Physical Education /Mathematics
History	English/ Sanskrit/ Economics / Physical Education
Hindi	English/ Political Science/ Music / Physical Education
Sanskrit	English/ Music/ History / Physical Education
Music	English/ History / Physical Education
Mathematics	English/ Music / Physical Education

Note: The allowed generic subjects are offered as per availability of teaching staff. The generic subjects' choices may be increased or decreased any time on the basis of the availability of teaching staff. Not more than 50 students on First Come First Serve Bases are enrolled in respect of each subjects.

9.ADMISSION FOR POST-GRADUATE CLASS

There are forty (40) seats in MA English and thirty (30) in M.Com. The admission will be done by HP University Norms & procedure.

10. CONDITIONS FOR MIGRATION CASES

- 10.1. Original Migration certificate of a Board/University from which the candidate migrates to this College will have to be submitted.
- 10.2. Migration from another college affiliated to HPU and vice versa is governed by the HP University rules.
- 10.3. The migrating student must bring with him/her:
 - I) Lecture attendance statement.
 - II) Statement of marks obtained in the Mid Term Tests.
 - III) Character Certificate from the Head of Institution last attended.
- 10.4. After the migration has been sanctioned and notified by the University the student must join the new college within the given period of time i.e.by the date given by the University.
- 10.5. On joining new college, the student will have to pay all the funds for full year whereas the Tuition fee will be payable from the month of his joining.
- 10.6. No migration certificate can be issued unless the student is registered with the other University.
- 10.7. A candidate migrating from this college will have to obtain clearance from the college office, Library, NCC, NSS, sports and other concerned departments.

11. ADMISSION FEE:

(A) Fee to be paid at the time of Admission

Class	Boys & Non-Himachali Girls	Himachali-Girls
B.A. 1st Year	Rs. 2449/-	Rs. 1849/-
B.Com. 1st Year	Rs. 2629/-	Rs. 2029/-
B.Sc. 1st Year (NM)	Rs. 3109/-	Rs. 2509/-
B.Sc. 1st Year (M)	Rs. 3169/-	Rs. 2569/-
B.A. 2 nd and 3 rd Year	Rs. 2109/-	Rs. 1509/-
B.Com 2 nd Year	Rs. 2469/-	Rs. 1869/-
B.Com 3 rd Year	Rs. 2289/-	Rs. 1689/-
B.Sc. (NM) 2 nd and 3 rd Year	Rs. 2769/-	Rs. 2169/-
B.Sc. (M) 2 nd and 3 rd Year	Rs. 2829/-	Rs. 2229/-

Fee Structure								
	1 st Year				2 nd & 3 rd Year			
	BA	B.Com.	B.Sc. (NM)	B.Sc. (M)	BA	B.Com.	B.Sc. (NM)	B.Sc. (M)
Adm. Fee	25	25	25	25	25	25	25	25
Tuition Fees @ 50/- PM for 12 Months	600	600	600	600	600	600	600	600
Computer Fund	20	20	20	20	20	20	20	20
Culture Activity	20	20	20	20	20	20	20	20
Sports Fund	240	240	240	240	240	240	240	240
Amalgd. Fund	300	300	300	300	300	300	300	300
Identity card	10	10	10	10	10	10	10	10
NCC	10	10	10	10	10	10	10	10
College Magazine	50	50	50	50	50	50	50	50
Student Welfare	2	2	2	2	2	2	2	2
House Exams	40	40	40	40	40	40	40	40
Health Fund	6	6	6	6	6	6	6	6
Campus Development	10	10	10	10	10	10	10	10
Furniture Repair	10	10	10	10	10	10	10	10
Book Replacement	25	25	25	25	25	25	25	25
Rover & Ranger	60	60	60	60	60	60	60	60
Music Practical @ 180/- @ 15/- PM								
Computer Practical		180	180			180*,360*	180	
Physics @ 20/- PM			240				240	
Chemistry @20/- PM			240	240			240	240
Botany @20/- PM				240				240
Zoology @20/- PM				240				240
Development IRDP=100 /-	250	250	250	250				
Continuation Fees					10	10	10	10
HPU Sports Fees	15	15	15	15	15	15	15	15
Y.W. Fund	15	15	15	15	15	15	15	15
Holiday Home Fees	1	1	1	1	1	1	1	1
Building Fund @ 10/- PM	120	120	120	120	120	120	120	120
Library Security	100	100	100	100				

PTA	520	520	520	520	520	520	520	520
G. Total	2449	2629	3109	3169	2109	2289	2769	2829

** Computer Practical Fee for B.Com. 2nd year

* Computer Practical Fee for B.Com. 3rd year

H.P. Bonafide Girls students Tuition Fees Exempted.

IMPRTANT NOTE:-

1. No tuition fee will be charged from Himachal Bonafide girl students.
2. No. tuition fee will be charged from handicapped students having more than 40% disabilities. For this, medical certificate from Distt. Medical Board will have to be produced.
3. If two brothers/sisters are studying in the college, the younger will be given 50% concession in PTA.

11. ABSENTEE & MISC. FINE

- | | |
|----------------------------------|-------|
| 1.Absence Fine (Per period) | 1.00 |
| 2.Absence Fine (per practical) | 3.00 |
| 3.Absence from House (per paper) | 10.00 |

12.LEAVE AND RE-ADMISSION RULES

(13.1)Leave/duty leave will be applied on prescribed proforma available in the college office. Leave up to 3 days shall be recommended by teachers concerned and sanctioned by the subject teachers. For leave exceeding 3 days, the application duly recommended by the teachers must be submitted to the Principal.

(13.2)Leave of absence from the examination/tests and sports etc. shall be granted only by the Principal.

(13.3) The name of the student, who remains absent for 10 days continuously from any class, shall be struck off from the college rolls. However, the Principal at his/her discretion and after the recommendation from teacher concerned may re-admit such student on the payment of the readmission fee (which will be **Rs. 100/-** for first time and **Rs. 200/-** for second time). Such students must get re-admitted within 15 days from the date on which his/her name is struck off.

Note: A candidate whose name is struck off three times will not be re-admitted in the college.

13.ANNUAL PRIZE DISTRIBUTION FUNCTION

Annual prize distribution function will be held in Feb/March 2024 and Prizes will be given to the students securing positions in the University, Academics, Sports, NCC, NSS and other Co-Curricular activities. The Prize money is decided by the College Advisory Committee.

13.1 ACADEMIC PRIZES

- 1.Students securing first to tenth positions in HPU Merit List.
- 2.Students securing first and second position in respective programme.

13.2 Sports/Cultural/NCC/NSS etc.

1. Participation in International Events, Gold/Silver/Bronze Medal in Inter-Varsity/Inter-College Championships/Annual College Athletic meet.
2. Youth festival prizes & the sports prizes.
3. NCC/NSS students participating in RD Parade, NCC cadets appointed as SUO and UO for the session and declared best Cadet.
4. NSS overall best volunteer during the session.
5. CSCA Office bearers and members
6. Blood donors, special prizes for extra ordinary contribution in the college activities.

14.MID TERM AND LECTURE ATTENDANCE RULES

15.1 It is compulsory to fulfil the following conditions:

Minimum 75% lecture attendance, One MID TERM and Seminar/Assignment/Quiz etc. in each year of BA/B.Sc./B.Com. Degree course under CBCS System.

Important Note: In case a student fails to fulfil any of these conditions, he/she will not be allowed to appear in the final examinations.

15. CRITERIA FOR /CONTINUOUS COMPREHENSIVE ASSESSMENT (CCA)

- (a) For Non-Practical Paper: - CCA-30% THEORY-70%
- (b) In case of Practical papers: - CCA-30%, Practical 20% & THEORY-50%
- (c) Criteria for weightage of attendance:
- | | |
|---------------|---------|
| 75% but < 80% | 1 marks |
| 80% but < 85 | 2 marks |
| 85% but < 90 | 3 marks |
| 90% but < 95% | 4 marks |
| 95% & above | 5 marks |

16. SCHOLARSHIPS

The following scholarships are available to the eligible students in the college:

1. Central Sector Scheme of Scholarships for College and University Students
2. PG Indira Gandhi Scholarship for Single Girl Child
3. PG Scholarship for University Rank Holders (1st and 2nd Rank Holders)
4. Centrally Sponsored Post Matric Scholarship Scheme for SC Students-Himachal Pradesh
5. Centrally Sponsored Post Matric Scholarship Scheme for ST Students-Himachal Pradesh
6. Pm-Yasasvi Post Matric Scholarship Scheme for OBC Students-Himachal Pradesh
7. Pm-Yasasvi Post Matric Scholarship for Economically Backward Class Students-Himachal Pradesh
8. Maharishi Balmiki Chatravriti Yojana-Himachal Pradesh
9. Maharishi Balmiki Chatravriti Yojana-Himachal Pradesh
10. Kalpana Chawla Chatravriti Yojana-Himachal Pradesh
11. Indira Gandhi Utkrisht Chatravriti Yojana -Himachal Pradesh
12. Thakur Sen Negi Utkrisht Chatravriti Yojana -Himachal Pradesh
13. Swami Vivekanand Utkrisht Charavriti Yojana-Himachal Pradesh
14. Dr. Ambedkar Medhavi Chatravriti Yojana for SC Students-Himachal Pradesh
15. Dr. Ambedkar Medhavi Chatravriti Yojana for OBC Students-Himachal Pradesh
16. INSPIRE Programme scholarship (Department of Science & Technology).

IMPORTANT NOTE

The eligible students have to produce their income certificate at the time of applying for the scholarship for first time. (Notification No.EDN-H (10) B 2005-06 misc-dated 30 Jan. 2006) For further details contact the college office.

17. LIBRARY

The college has a central library and the library rules are given below:

1. There is provision for library card for the students who wish to avail themselves of library facilities. Duplicate card can be issued on payment of Rs. 20/-.
2. A book issued can be kept for a period of 15 days. Fine will be charged @ Rs. 1/- per day for any delay.
3. Text books and reference books will not be issued.
4. Students in all streams can borrow maximum 2 books for UG and 4 for PG classes at a time. The book must be handled carefully. Any loss or damages will have to be paid by the student with the permission of the principal.

18. COLLEGE MAGAZINE "AMBIKA"

The college Magazine "Ambika" is brought out every year to provide a forum to the students for an expression of their creative talents in form of articles, poems and stories etc. It also includes photographs of students who have participated in different college activities/events and those who have excelled in academics during the session.

19. COLLEGE STUDENTS CENTRAL ASSOCIATION (CSCA)

The CSCA of the college students is elected/nominated in the beginning of the new session as per the rules supplied by the university from time to time. The body helps the college authorities to maintain discipline in the college and facilitates the development activities. Election dates are notified by HPU after the admission process is over.

20. PLACEMENT AND CAREER GUIDANCE CELL

With the objective of providing timely information to the students regarding various career opportunities, a career guidance cell is functioning in the college. A team of dedicated teachers collects the information from various sources and disseminates the same by displaying it on the Notice-Board.

21. NCC, NSS and Scouts and Guides

NCC: The College has one unit of NCC 6-HP(I) Coy with 50 cadets' vacancies. It inculcates in students' sense of duty, discipline and leadership.

NSS: National Service Scheme (NSS) is currently having two units in this college with enrolment of 100 volunteers each under the guidance of programme officers. Enrolment to NSS is made soon after the admission process is over.

Scouts and Guides: Scouts and Guides is currently having two units in the college with enrolment of 100 volunteers each under the guidance of programme officers. Enrolment to Scouts and Guides is made soon after the admission process is over.

22. SPORTS

The college provides adequate facilities for athletics and games like Volleyball, Kabaddi, Boxing, Football, Cricket, Basketball, Badminton, Table tennis, Chess etc.

23. PARENT-TEACHER ASSOCIATION (PTA)

A Parent-Teacher Association as per guidelines of the Dept. of Education & H.P. Government is constituted every session. Every student contributes towards PTA as given under:

UG Rs. 520/-per year, PG Rs. 400/- per semester.

24. EDUCATIONAL/STUDY TOURS

College organizes Educational/Study tours with the consent of tour committee and other concerned authorities. The college provides financial support as permitted under the rules. The participating students in such tours have to provide the written permission from their parents before going on tours.

Any tour organized without the permission of the principal will be deemed unauthorized. All tours organized by the college will be accompanied by the professor-in-charge.

25. CODE OF CONDUCT

1. The principal has discretionary powers regarding admissions, appearing for examination, Disciplinary action, remission of fine, special punishment etc.
2. The principal has the right to regulate the activities of all bonafide students of the college inside and outside the college campus. If the Principal is convinced that the conduct of a student is against the rules and regulations, he/she can be expelled and rusticated without assigning any reason.
3. No Students will be allowed to take part in any political and disruptive activity.
4. All the rules mentioned in the prospectus and notified from time to time are binding on all students. Defaulters can be punished monetarily or through disciplinary action depending upon the seriousness of misconduct.
5. Wilful absence from the classes will be viewed seriously and the name will be struck off.
6. Entry into college office without any specific reason is prohibited. The student can meet the principal only during visiting hours notified on the board.
7. Link for detailed code of conduct document: <http://www.mpgcamb.com/wp-content/uploads/2022/06/Code-of-conduct-2nd-Revised-Edition-2021-22.pdf>

26. CLUBS & SOCIETIES

Sr. No.	Club/Society	Incharge
1	Road Safety Club	Mr. Sukh Dev

2	Eco-Club	Dr. Ninit Kumar Sharma
3	Electoral Literary Club	Dr. Kumari Sujata
4	Management Club	Mr. Rajesh Thakur
5	Information & Technology Club	Mr. Anil Verma
6	Media Club	Dr. Sat Pal
7	Literature Club	Dr. Suruchi Sharma
8	Sports Club	Dr. Pawan Patial
9	Patriotic Club	Mr. Anil Verma
10	Skill Development Club	Ms. Rekha Sharma
11	Innovation and Researcher Club	Dr. Godwari
12	Placement and Employability Club	Dr. Shruti
13	Economic Club	Mr. Anay Kumar
14	Cultural Club	Ms. Sureta
15	Women Empowerment Club	Dr. Krishna Sharma
16	Red Cross Society	Mr. Ajay Kumar
17	Science Society	Mr. Amit Kumar Sharma
18	Disaster Management Club	Dr. Rajneesh Kumar
19	Mathematics Society	Ms. Preeti

27. ADMISSION COMMITTEES

Science Faculty

B.Sc. 1st Year

1. **Mr. Amit Sharma (Convener)**
2. Dr. Krishna Sharma (Chemistry)
3. Ms. Sureta (Physics)
4. Ms. Preeti (Mathematics)
5. Dr. Shruti (Botany & Zoology)
6. Mr. Anil Verma (Computer Science)

B.Sc. 2nd & 3rd Year

1. **Dr. Nitin Kumar Sharma (Convener)**
2. Dr. Godawari (Chemistry & Mathematics 3rd Year)
3. Dr. Rajneesh Kumar (Physics & Mathematics 2nd Year)
4. Dr. Shruti (Botany & Zoology)
5. Mr. Anil Verma (Computer Science)

Arts Faculty

B.A. 1st Year

1. **Dr. Suruchi Sharma (Convener)**
2. Mr. Anay Kumar (Political Science, Mathematics and Economics)
3. Ms. Vandna Kaundal (English, Hindi)
4. Dr. Pawan Patial (History, Physical Education)
5. Ms. Poonam Sharma (Music, Sociology and Journalism & Mass Communication)

B.A. 2nd & 3rd Year

1. **Mr. Sukhdev (Convener)**
2. Dr. Kumari Sujata (Hindi, English)
3. Mr. Ram Murti (Political Science)
4. Ms. Aruna Rani (History)
5. Dr. Richu Kalia (Music, Economic)

Commerce Faculty

B.Com.1st, 2nd & 3rd Year

1. **Mr. Jameet Kumar (Convener)**
2. Dr. Rajesh Thakur

Scrutiny Committee

- Science - Mrs. Rekha Sharma
 Commerce - Mr. Ajay Kumar
 Arts - Dr. Sat Pal

Admission Portal Technical Support and Overall Monitoring Committee**Ms. Rekha Sharma (Convener)**

Mr. Anil Verma

Dr. Shruti

Sh. Om Prakash (JOA-IT)

28. ADMINISTRATIVE COMMITTEES**1. IQAC (Internal Quality Assurance Cell)**

- **Ms. Rekha Sharma (Coordinator)**
- Dr. Suruchi Sharma
- Mr. Amit Kumar Sharma
- Dr. Krishna Sharma
- Dr. Rajesh Thakur
- Mr. Anil Verma
- Dr. Shruti
- Mr. Jeet Kumar (Supdt. Grade-I)
- Mr. Ravinder Verma (Supdt. Grade-II)

2. Bursar: Mr. Amit Kumar Sharma**3. Chief Tutor:** Mr. Rajesh Kumar (Officiating Principal)

- Tutor (Science) Ms. Rekha Sharma
- Tutor (Arts) Mr. Sukh Dev
- Tutor (Commerce) Mr. Jameet Kumar

4. College Advisory Committee

- **Ms. Rekha Sharma (Convener)**
- Dr. Satpal Singh
- Mr. Sukh Dev
- Mr. Amit Kumar Sharma
- Mr. Anil Verma
- Mr. Jeet Kumar (Supdt. Grade-I)
- Mr. Ravinder Verma (Office Supdt.)

5. College Purchase Committee

- Ms. Rekha Sharma (Convener)
- Mr. Amit Kumar Sharma
- Mr. Anil Verma
- Sh. Jeet Kumar (Supdt. Grade-I)
- Sh. Ravinder Verma (Supdt. Grade-II)

6. Discipline Committee

- **Ms. Rekha Sharma (Convener)**
- Dr. Satpal Singh
- Mr. Amit Kumar Sharma
- Dr. Nitin Sharma
- Dr. Pawan Patial

7. Library Committee

- **Ms. Anita Sharma (Convener)**
- Dr. Krishna Sharma
- Mr. Anay Kumar
- Dr. Kumari Sujata
- Mr. Anil Verma
- Dr. Shruti
- Mr. Naini Pal (Assistant Librarian)

8. Time Table Committee

- **Mr. Ajay Kumar (Convener)**
- Mr. Jameet Kumar
- Ms. Vandna Kaundal
- Dr. Rajneesh Kumar

9. House Exam /CCA

- **Ms. Rekha Sharma (Convener)**
- Mr. Sukh Dev
- Dr. Godawari
- Dr. Nitin Kumar Sharma
- Dr. Kumari Sujata
- Mr. Jameet Kumar
- Dr. Rajneesh Kumar

10. U.G.C. Affairs /RUSA Cell

- **Mr. Amit Sharma (Convener)**
- Mr. Anil Verma
- Mr. Ambrish Dogra (Sr. Assistant)

11. College Canteen / Refreshment Committee

- **Dr. Krishna (Convener)**
- Mr. Ajay Kumar
- Ms. Preeti
- Ms. Sureta
- Ms. Vandna Kaundal
- Dr. Rajneesh Kumar

12. Building / Campus Development Committee

- **Dr. Nitin Sharma (Convener)**
- Mr. Ajay Kumar
- Dr. Kumari Sujata
- Mr. Anay Kumar
- Sh. Jeet Kumar (Supdt. Grade-I)
- Sh. Ravinder Verma (Office Supdt.)

13. Water and Electricity Committee

- **Dr. Satpal Singh (Convener)**
- Mr. Anay Kumar
- Dr. Rajneesh Kumar
- Dr. Pawan Patial
- Sh. Jeet Kumar (Supdt. Grade-I)
- Mr. Om Prakash (JOA-IT)

14. Women Grievances & Redressal Cell

- **Mr. Rajesh Kumar (Chairman)**
- **Ms. Rekha Sharma (Convener)**
- Dr. Suruchi Sharma (Female-Member-I)
- Dr. Godawari (Female-Member-II)

- Ms. Sureta (Female-Member-III)
- Ms. Preeti (Female NSS-Programme Officer)
- Dr. Satpal (Senior Most male Faculty member)
- Mr. Anil Verma (NCC-Care Taker Officer)

15. Bus Pass Attestation

- Science:** **Dr. Nitin Kumar (Convener)**
Dr. Rajneesh
- Arts:** Mr. Anay Kumar (Convener)
Ms. Vandna Kaundal
- Mr. Pawan Patial
- Commerce:** **Mr. Jameet Kumar (Convener)**
Dr. Rajesh Thakur

16. Scholarship / Fee Concession

- **Dr. Godawari (Convener)**
- Mr. Ajay Kumar (Nodal Officer)
- Ms. Sureta
- Mr. Jameet Kumar

17. Girls' Common Room

- **Ms. Preeti (Convener)**
- Ms. Vandna Kaundal
- Dr. Shruti

18. Co-Curricular & Cultural Activities

- **Dr. Suruchi Sharma (Convener)**
- Dr. Godawari
- Dr. Kumari Sujata
- Ms. Preeti
- Ms. Sureta
- Dr. Rajesh Thakur

19. Career Guidance / Placement Cell

- **Mr. Anil Verma (Placement Officer)**
- Dr. Shruti (Assistant Placement Officer)
- Ms. Sureta (Placement Officer-Science)
- Dr. Rajesh Thakur (Placement Officer-Commerce)
- Ms. Vandna Kaundal (Placement Officer-Arts)

20. College Magazine

- **Ms. Sukh Dev (Chief Editor)**
- Ms. Vandna Kaundal (Editor-English Section)
- Dr. Kumari Sujata (Editor-Hindi Section)
- Mr. Jameet Kumar (Editor-Planning Forum)
- Dr. Shruti (Editor-Science Section)
- Mr. Anil Verma (Editor-IT Section)

21. Press Committee

- **Dr. Satpal (Convener)**
- Mr. Sukh Dev
- Dr. Kumari Sujata
- Mr. Om Prakash

22. NSS Programme Officers

- Ms. Preeti
- Dr. Rajneesh Kumar

23. NCC Care Taker Officer

- Mr. Anil Verma

24. Rover and Ranger Programme Officers

- Ms. Sureta
- Dr. Rajesh Thakur

25. Self-Finance Courses

- Mr. Ajay Kumar (Co-ordinator BCA)
- Mr. Amit Kumar (Co-ordinator BBA)

26. RUSA Result Discrepancy Committee

Arts

- Dr. Suruchi Sharma
- Ms. Vandna Kaundal

Commerce

- Mr. Jameet Kumar
- Dr. Rajesh Thakur

Science

- Ms. Rekha Sharma
- Dr. Shruti

Ms. Monika Jaswal will assist this committee as a computer expert.

27. Anti-Ragging Cell

- **Dr. Pawan Patial (Convener)**
- Ms. Preeti (NSS)
- Dr. Rajneesh Kumar (NSS)
- Ms. Sureta (Scouts and Guides)
- Dr. Rajesh Thakur (Scouts and Guides)
- Mr. Anil Verma (NCC)

28. Internal Compliance Committee

- **Mr. Rajesh Kumar Chairman**
- Ms. Rekha Sharma (Convener IQAC)
- Dr. Suruchi Sharma (Member IQAC)
- Mr. Amit Kumar Sharma (Member IQAC)
- Mr. Jameet Kumar (Member IQAC)
- Mr. Anil Verma (Member IQAC)
- Sh. Ravinder Verma (Office Supdt.)
- P.T.A. President

29. SC/ST and Minority Cell

- **Mr. Sukh Dev (Convener)**
- Dr. Suruchi Sharma
- Dr. Nitin Sharma
- Ms. Preeti
- Ms. Vandna Kaundal
- Mr. Jameet Kumar

30. OBC Cell

- **Mr. Ajay Kumar (Convener)**
- Dr. Satpal
- Mr. Anay Kumar
- Dr. Kumari Sujata
- Ms. Sureta
- Dr. Pawan Patial

31. Social Media and Web Site Handling Committee

- **Mr. Anil Verma (Convener)**
- Dr. Kumari Sujata (Instagram)
- Dr. Rajesh Thakur (Twitter)

- Dr. Shruti (Facebook)
- Ms. Vandna Kaundal (Official Website Content Writer)
- Mr. Naini Pal (Assistant Librarian)

32. E-Resource Committee

- **Dr. Shruti (Convener)**
- Dr. Rajesh Kumar Thakur
- Mr. Anil Verma
- Smt. Anita Sharma (Librarian)
- Sh. Naini Pal (Asstt. Librarian)

29. IMPORTANT DATES AND LINKS

Starting date for Admission B.A./B.Sc./B.Com.: **30th June, 2023**

Last date for applying for B.A./B.Sc./B.Com.: **8th July, 2023 at 2:00 pm**

Display of 1st Merit List for B.A./B.Sc./B.Com.: **8th July, 2023 at 5:00 pm**

Fee Deposit for 1st Merit List: **10th July-12th July, 2023 at 2:00 pm**

Display of 2nd Merit List for B.A./B.Sc./B.Com.: **12th July, 2023 up to 5:00 pm**

Fee Deposit for 2nd Merit List: **13th July-14th July, 2023**

Orientation for 1st Year: **15th July- 18th July, 2023**

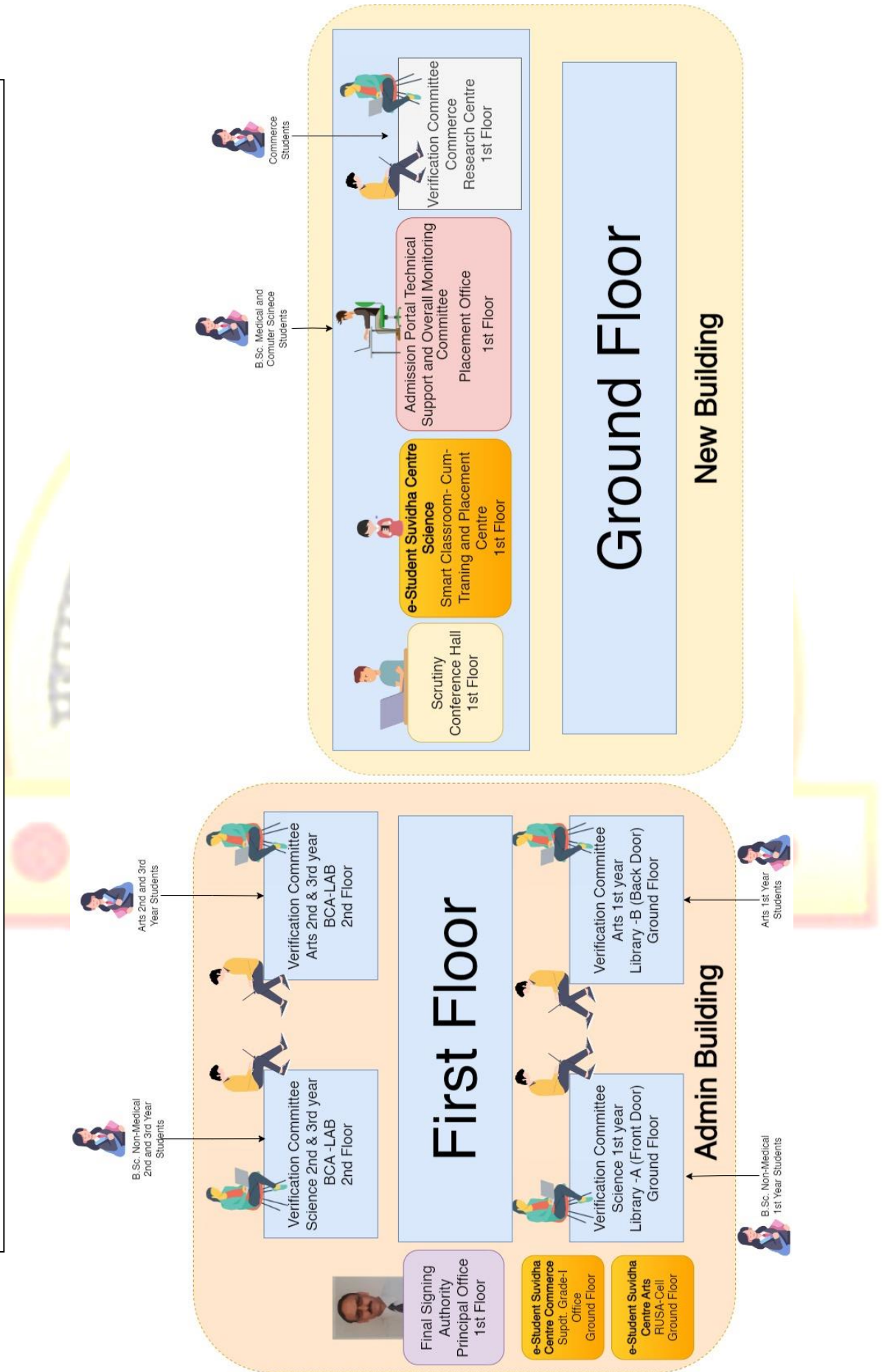
Regular Teaching: **19th July, 2023**

1. Maharana Pratap Govt. College, Amb Website: www.mpgcamb.com
2. Online Registration Link: <https://admission.mpgcamb.com>

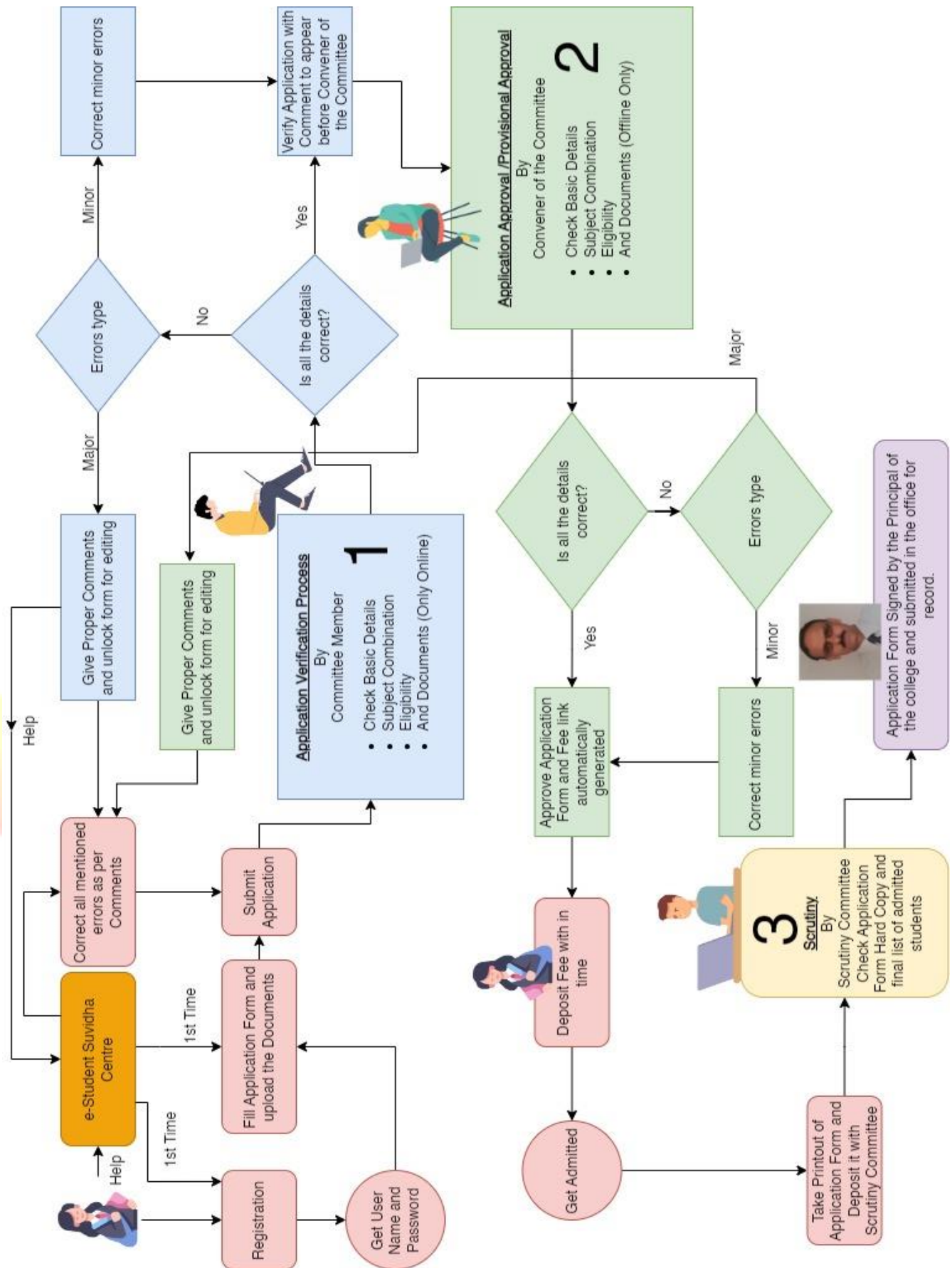
विद्या ऽमृतमश्नुते

अम्ब जि. ऊना (हि.प्र.)

Admission Committee Seating Plan



Admission Process 2023-24



Use e-Student Suvidha Centre for Admission -2023-24

Maharana Pratap Govt. Degree College, Amb Dist. Una HP

www.mpgcamb.com
mpgcamb@gmail.com

01976-260032

e-Student Suvidha Centre

A Student Help Centre for
online admission 2023-24

An initiative of IT-Club

May I Help You ?

- Free of cost Assistance
- Assistance for Online Registration
- Assistance for Online Admission
- Assistance for Online Payment
- Counseling

**Admission
2023-24**



SAY NO TO RAGGING

YES TO JOYFUL CAMPUS

What is Ragging?
Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or International meet, tournament or youth festival etc.
- Collective punishment : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.

Immediately call
UGC Anti-Ragging Helpline
 1800-180-5522 (24X7 toll free)
 or send an e-mail to helpline@antiragging.in

MHRD
 DEPARTMENT OF HIGHER EDUCATION
 MINISTRY OF HUMAN RESOURCE DEVELOPMENT
 GOVERNMENT OF INDIA

विश्वविद्यालय अनुदान आयोग
University Grants Commission
 quality higher education for all